

Registration and Contract for Exhibit Space

Company _____
 Address _____
 City _____
 State _____
 Zip Code _____
 Telephone _____
 Fax _____
 Web Site _____
 E-mail _____

Please print or type. The above information will be used in official convention materials.

Contact Name _____
 Contact E-mail _____

Exhibitors' names and titles as they are to appear on registration badges and in official convention materials

Name/Title *(Please use extra sheets if necessary.)*

1. _____
2. _____
3. _____

Description of your company's products and services

Please submit the above information in the exact wording that you would like it to appear in official convention materials. Maximum length is 100 words.

You may also e-mail all of the above information to meetings@aan.org

Please retain a copy of this completed form for your records and return the original with full payment to:

Debra Silvestrin
 Director of Meetings and Special Projects
 Association of Alternative Newsweeklies
 1020 Sixteenth Street, NW, 4th Floor, Washington, DC 20036
 Telephone: (202) 822-1955
 Fax: (202) 822-0929
 E-mail: meetings@aan.org

FEES

Associate Member	Nonmember
\$650 for booth and one exhibitor	\$850 for booth and one exhibitor
\$295 for each additional exhibitor	\$325 for each additional exhibitor

Fees for booth space include the following:

Assigned exhibit space
 8' x 10' booth, 8' high back drape, 36" high side dividers
 One 6' skirted table, two chairs, waste basket
 7" x 44" identification sign, provided registration form and fee are received by May 20, 2005
 One exhibitor registration per each 8' x 10' space
 Admittance to included evening events
 Publication of company name, address, phone number, e-mail address, Web site and product information in the official Convention Program if registration form and fee are received by May 20, 2005

Fees for additional exhibitors include:

Entrance to the Trade Show
 Listing in the official Convention Program according to above schedule
 Admittance to included evening events

Content Providers that take in less than \$200,000 in gross revenue receive half off the appropriate booth package. **Fees for additional exhibitors are not discounted.**

Cancellation policy

Cancellations must be received in writing to qualify for a refund. Cancellations received by May 27, 2005 will receive a full refund, less a \$50 processing fee. Cancellations received from May 28 to June 6, 2005 will receive a 50% refund.

No refunds will be given on cancellations received after June 6, 2005.

Convention Program Advertising Rates

Ad Size	Exhibitors	Non-Exhibitors
Full Page	\$350	\$500
Half Page	\$195	\$300
Quarter Page	\$115	\$175

PAYMENT

Booth Package _____
Additional exhibitors _____
Ads _____
TOTAL = \$ _____

- Payment in full by check to "AAN" enclosed.
- Charge my Visa, MasterCard or American Express for payment in full.

Cardholder Name _____
 Card Number _____ Exp. _____
 Cardholder Signature _____
 Billing Address _____

(if different than company address)

TRADE SHOW TERMS AND CONDITIONS

Full prepayment is required to confirm booth space.

Exhibitor services information will be sent approximately 14 days after receipt of paid registration.

Your exhibitor services packet will include information on additional booth furnishings available for rental, as well as rates and procedures for phone and electrical connections, shipping details and other relevant information.

Exhibitors may make arrangements with the service contractor prior to the assignment of booth numbers.

To request special set-up or teardown accommodations please contact the AAN office.

Exhibitor assumes responsibility and agrees to indemnify and defend Association of Alternative Newsweeklies and The Westin Horton Plaza and their respective employees and agents against any claims or expenses arising out of the use of the exhibition premises.

The exhibitor understands that neither Association of Alternative Newsweeklies nor The Westin Horton Plaza maintain insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

Exhibitors may not sell, serve, or dispense any food or beverage on the exhibit floor without prior approval from AAN. Any approved food items must be purchased from an authorized service provider at The Westin Horton Plaza.

Distribution of any literature outside of an exhibitor's exhibit space or through The Westin Horton Plaza is only permitted with approval from AAN.

Cancellations must be received in writing to qualify for a refund.

Cancellations received by May 27, 2005 will receive a full refund, less a \$50 processing fee.

Cancellations received from May 28 to June 6, 2005 will receive a 50% refund.

No refunds will be given on cancellations received after June 6, 2005.